# Method Content Source Document Template

* Save file as content-type\_content-title\_version-number.filetype
  + Example: method\_hueristic-evaluation\_0-5-0.docx
  + [THE GOAL OF THE VERSION NUMBERS IS TO HAVE A CLEAR PATH AS DOCUMENTS ARE REVISED. TWO POTENTIAL OPTIONS:]
    - [2-PART: MAJOR VERSION NUMBER – REVISION NUMBER]
    - [3-PART: MAJOR VERSION NUMBER – REVISION NUMBER – NOTATION NUMBER]
  + [USAGE OF A THIRD NUMBER FOR NOTATIONS DEPENDS MAINLY ON HOW WE PLAN TO PROVIDE FEEDBACK; MOST RECENT FEEDBACK CAME IN THE FORM OF AN ANNOTATED COPY OF THE REVIEW DOCUMENT AND AN EMAIL FROM SEPARATE RESPONDERS. THERE SHOULD BE A SINGLE WAY TO PROVIDE REVIEW FEEDBACK SO AUTHORS/REVIEWERS AREN’T DIGGING THROUGH MULTIPLE LOCATIONS TO MAKE SURE THEY HAVE RESPONDED TO ALL FEEDBACK.]
* Please maintain the page breaks that precede each main section
* Remove this “cover page” once you have entered all the appropriate information in the following sections.

NOTE: While this template draft is specific to Methods, the goal is to reuse as much of its structural concepts in other versions of Content Source Document templates.

**Page ID**: **Enter Page Identification Here**

# Primary Content

Each section below represents a **Content Block** that will be placed inside the **Primary Content** area of the page.

* **Labels** for each block (**Title**, **Description**, etc.) **should not** be edited.
* **Details** for each block should be formatted as it is intended to be viewed (text formatting, list formatting, hyperlinks, etc.)

**Title**

Enter the **Title** of the **Method** here (REQUIRED)

**Description**

Enter the **Description** details for the **Method** here (REQUIRED)

**Required Skills**

* Enter the **Required Skills** details for the **Method** here
* If there are no details, use the following text:
* [MEANINGFUL N/A TEXT TBD]

**Recommended Uses**

* Enter the **Recommended Use** details for the **Method** here
* If there are no details, use the following text:
* [MEANINGFUL N/A TEXT TBD]

**Outcomes**

* Enter the **Outcomes** details for the **Method** here
* If there are no details, use the following text:
* [MEANINGFUL N/A TEXT TBD]

**Limitations**

* Enter the **Limitations** details for the **Method** here
* If there are no details, use the following text:
* [MEANINGFUL N/A TEXT TBD]

**Glossary Terms**

Enter the **Glossary Terms** details for the **Method** here

[MEANINGFUL N/A TEXT TBD]

**References**

* Enter the **REFERENCES** details for the **Method** here
* If there are no details, use the following text:
* [MEANINGFUL N/A TEXT TBD]

# Related Content

Three sections are provided below for content that will be placed inside an area of the page defined for **Related Content**. Each section requires a **Header** and corresponding **Details**.

* **Header** text can be edited, but **do not** change the text formatting.
* **Details** for each section should be formatted as they are intended to be viewed (text formatting, list formatting, hyperlinks, etc.)
* If you require *more* than three sections, duplicate an existing section and edit its **Header** and corresponding **Details**.
* If you Require *less* than three sections, edit the **Header** and corresponding **Details** for remaining sections to both read “N/A” (without quotes.)

**Enter the Related Content Section Header here…**

Enter Related Content Section Details here…

**Enter the Related Content Section Header here…**

Enter Related Content Section Details here…

**Enter the Related Content Section Header here…**

Enter Related Content Section Details here…

# Document Properties

|  |  |
| --- | --- |
| **Categories** | [CATEGORIES USAGE (AND ACTUAL CATEGORIES) TBD] |
| **Excerpt** | Summary of Principle Content, typically a shortened version of the description. |
| **Required Expertise** | Select a Required Expertise:  [CHECKBOX] [VALUE]  [CHECKBOX] [VALUE]  [CHECKBOX] [VALUE]  […] |
| **Project Phase** | Select a Required Expertise:  [CHECKBOX] [VALUE]  [CHECKBOX] [VALUE]  [CHECKBOX] [VALUE]  […] |
| **Property Name** | Select a Required Expertise:  [CHECKBOX] [VALUE]  [CHECKBOX] [VALUE]  [CHECKBOX] [VALUE]  […] |
| **State of Current Design** | Select a Required Expertise:  [CHECKBOX] [VALUE]  [CHECKBOX] [VALUE]  [CHECKBOX] [VALUE]  […] |
| **Tags** | [TAGS USAGE (AND ACTUAL TAGS) TBD] |
| **[OTHER PROPERTIES?]** | [OTHER PROPERTIES NOT YET DISCOVERED FROM RAW CONTENT SOURCES?] |